

**MINUTES OF THE NOVEMBER 9, 2015 SPECIAL MEETING OF THE
HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 9**

A special meeting was duly called of the **HARRIS COUNTY EMERGENCY SERVICES DISTRICT NO. 9**, which was held on November 9, 2015, at the administrative offices of the District, 9630 Telge Drive, Houston, Texas 77095.

The meeting was called to order at 6:09 p.m. by **JEREMY M. MARTINSON**, President. Those Commissioners present were **JEREMY M. MARTINSON, SUZANNE DAVIS, BETTY BOREN AVERY, and SCOTT DeBOER**. Also present were **KYLE WILLIAMS**, District Managing Director, **AMY RAMON**, Fire Chief of the **CY-FAIR VOLUNTEER FIRE DEPARTMENT** (the "Department"), and members of the public.

The Board addressed the purchase of real estate. Counsel said the feasibility report was all completed on Cherry Park. He said that the Phase 1 environmental and geotech reports were received and all came in with no negative issues. Counsel said he requested review because the feasibility review for the District and the right to cancel the transaction was up soon. He said the feasibility needed to be addressed if the District wanted to terminate. The Board expressed general approval of the transaction. After review, Motion was made by Ms. **AVERY**, seconded by Mr. **DeBOER** to approve proceeding to closing on Cherry Park. After discussion, the Motion was approved by a vote of 4 to 0.

Counsel also reported on the Station 7 land acquisition. Counsel said closing had already been approved by the Board and he only was requesting approval for the bookkeeper to wire the funds (\$12,993.85) to the title company. After review, Motion was made by Mr. **DeBOER**, seconded by Ms. **DAVIS** to approve for the bookkeeper to fund the Station 7 closing. After discussion, the Motion was approved by a vote of 4 to 0.

The Board addressed the purchase of the Bridgeland Development property. Counsel said closing had already been approved by the Board and the transaction was ready for closing but some last minute items have come up. He said he has consulted with Ricardo Martinez, District real estate feasibility

consultant about certain items. One recent issue is that the platting by Seller of Westgreen B'lv'd and of the property are not completed, although the contract called for completion by this time. Counsel said that was an issue that needed review. Counsel also said that based on the developer's recent building criteria, Mr. Martinez modified the entrances and the developer said there were some issues with the proposed re-design. Counsel said he expected these issues to be resolved and requested approval to close and fund closing if resolution occurred in between District meetings. After review, Motion was made by Ms. **DAVIS**, seconded by Mr. **DeBOER** to approve funding on Bridgeland if all issues were resolved. After discussion, the Motion was approved by a vote of 4 to 0.

The Board then received a report from the District architect selection committee. Mr. Martinson and Mr. DeBoer reported on the responses to the RFP. Counsel delivered to the Board all the responses received. Mr. **MARTINSON** and Mr. **DeBOER** said that they reviewed the responses and would extend interviews to three respondents, BRW Architects, Martinez Architects, and Randall-Porterfield Architects. Counsel said that the Board has full discretion in making the decision on the architect and the committee process was a tool to assist the Board in the task.

There being no further business brought before the Board nor any further public comment, upon Motion made the meeting adjourned at 6:33 p.m.

Secretary of the Board